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SOUTHAMPTON CITY COUNCIL  
OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE  
MINUTES OF THE MEETING HELD ON 20 MAY 2013

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Present: Councillors Moulton (Chair), Chaloner, Fitzhenry, Keogh, Lewzey, Mintoff, Morrell, Vinson and Smith

Apologies: Councillors Hannides and McEwing and Mr Blackshaw and Mrs Topp

Also in Attendance: Councillor Letts – Leader of the Council  
Councillor Rayment – Cabinet Member for Change and Communities

1. **APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)**

The Committee noted that the apologies of Councillors Hannides and McEwing and that Councillor Smith was in attendance as a nominated substitute for Councillor Hannides in accordance with Procedure Rule 4.3.

2. **ELECTION OF CHAIR AND VICE-CHAIR**

The Committee noted the Appointment by Council of Councillor Moulton as Chair and elected Councillor Vinson as Vice Chair of the Committee the Municipal Year 2013/14.

3. **MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

**RESOLVED:** that the minutes for the Committee meeting on 11<sup>th</sup> April 2013 be approved and signed as a correct record. (Copy of the minutes circulated with the agenda and appended to the signed minutes).

4. **PEOPLE DIRECTORATE UPDATE**

The Committee considered the report of the Director of People, updating the Committee on the establishment of the People Directorate. (Copy of the report circulated with the agenda and appended to the signed minutes).

**RESOLVED :**

- (i) that an update would be provided to the Committee in 3 Months detailing the progress made, including producing baselines for service standards and targets;
- (ii) that briefing notes be circulated to the Committee detailing issues relating to business administration and I.T within the relevant workstream, and an overview of public health contract periods.

5. **INDEPENDENT REVIEW OF THE AWARD OF THE ROM AND CCTV CONTRACT**

The Committee considered the report detailing an independent review of the award of the contract for ROM and CCTV (Copy of the report circulated with the agenda and appended to the signed minutes).

Mrs Frances Martin was in attendance and, with the consent of the Chair, addressed the meeting.

**RESOLVED** that

- (i) issues relating to constitutional concerns regarding the decision making and call-in process in periods leading up to an election and the potential change of Executive be referred to the Governance Committee;
- (ii) the Committee noted concerns that the report had been poorly drafted and contained a number of inaccuracies and areas where statements had not been supported by evidence. Furthermore the committee recommended that because of the poor quality of the work and the cost incurred, Local Partnerships should not again be employed by Southampton City Council;
- (iii) the Committee agreed that the recommendations outlined in the review by Local Partnerships contained elements of good practice that would be applied to the project management of future transformation programmes including:
  - undertaking detailed consultations with service managers and union representatives in the advance of any major change;
  - ensuring that officers involved in staff reorganisation be provided with support;
  - ensuring that projects boards are established at the outset and that suitable assurance regimes should be in places to provide robust challenge; and
  - ensuring that officers undertaking major projects should be suitably trained and supported.The committee noted that much of this good practice was already embedded in Southampton City Council project management practice and recommended that the council continue to reflect this best practice in future projects and transformation programmes;
- (iv) the Committee noted the improvements in the information flow to OSMC in the past year and noted that should the committee not be satisfied with the extent or quality of information it was receiving this could be escalated to the Director of Corporate Services.

6. **FORWARD PLAN**

The Committee considered the report of the Senior Manager – Customer and Business Improvement detailing items requested for discussion from the current Forward Plan (Copy of the report circulated with the agenda and appended to the signed minutes).

**RESOLVED:**

(i) that the Committee note the briefing paper relating to the forthcoming Cabinet Decision “Southampton New Arts Complex”.

7. **HEALTH OVERVIEW AND SCRUTINY PANEL - REVIEW OF PUBLIC AND SUSTAINABLE TRANSPORT PROVISION TO SOUTHAMPTON GENERAL HOSPITAL**

The Committee considered the report Chair of the Health Overview and Scrutiny Panel, detailing the Panel’s review of public and sustainable transport provision to

Southampton General Hospital. (Copy of the report circulated with the agenda and appended to the signed minutes).

**RESOLVED** that the Committee

- (i) approved the report of the Health Overview Scrutiny Panel , attached as Appendix 1, and agreed to forward them to the Council's Executive and identified key transport / health partners for consideration and further action;
- (ii) delegated authority to the Chair of the Committee, following consultation with the Chair of the HOSP, to approve any minor amendments.